

Penobscot County Commissioners' Meeting Minutes October 1, 2024 #2480
9:00 AM Commissioners Peter Baldacci, Andre Cushing and David Marshall

Roll Call -

Commission Chair Cushing opened the meeting at 9:00 AM from the Commissioners Chambers with all Commissioners, Administrator Adkins, and Treasurer Mower present.

Pledge of Allegiance – Commissioner Baldacci led the pledge.

Approval of Meeting Minutes -

Commissioner Baldacci made a motion to approve the September 17th, 2024 Meeting Minutes. Commissioner Marshall seconded the motion. Vote to approve 3-0. Signed.

Public Comment –

Janet Drew, a resident of York County opposes promoting buying land to build a new jail. Requests that money be used wisely to help communities and not jail people.

EMA Update –

Director Nuding and Deputy Fox provided the UAS (Drone) operations policy for review and approval. After discussion, Commissioner Marshall moved to approve the document as presented. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0. Signed

Public Hearing –

Chair Cushing opened the hearing at 9:10 AM for the Five Lakes Lodge Liquor License Renewal. No public comment. Public Hearing closed at 9:11 AM. Commissioner Baldacci made a motion to approve the request for the Liquor License Renewal for the Five Lakes Lodge. Commissioner Marshall seconded the motion. Vote to approve passed 3-0. Signed.

Department 11 - Probate / 2025 Budget Presentation

Register Stupak presented the 2025 Budget for Department 11 / Probate. The overview of the first draft includes the following proposed requests:

- Expenditures – \$649,663 / \$34,416 or 5.59% increase vs. 2024
- Revenues - \$287,600 / \$1,080 or .38% increase vs. 2024

Commissioner Baldacci moved to approve Department 11 / Probate as presented. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

Dept 34 – Program Donations 2024 Budget Presentations

- **Rape Response** - Tamar Mathieu, Executive Director presented the Rape Response Budget for 2025 requesting \$3,500; an increase in funding of \$500. Commissioner Baldacci moved to approve the request as presented; CC Marshall seconded the motion & 3-0 vote to approve.
- **Bangor Area Shelter** – The Bangor Area Shelter Budget for the 2025 year is requesting the same \$15,000 funding as last year. Commissioner Baldacci moved to approve the budget as presented. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.
- **B.I.L.L.S.** – Beth Crist, Director of Special Projects, along with Lauren Hakala – Director of Lincoln Memorial Library, Cassandra Pool – Library Director for Old Town, Mary Beckett – Director of the Edythe L. Dyer Community Library in Hampden, and Elizabeth Houghton – Cataloging and Collection Manager presented B.I.L.L.S (Bangor, Inter Library Loan System) Budget for the 2025 year requesting \$22,500; an increase in funding of \$7,500. Commissioner Marshall moved to approve the request as presented. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0.
- **Orono Haz Mat Team** – The Orono Haz Mat Team Budget for the 2025 year is requesting \$30,000; an increase in funding of \$6,000. Commissioner Baldacci moved to take the request under advisement; Commissioner Marshall seconded the motion & a vote to approve passed 3-0.
- **Bangor Area Recovery Network (B.A.R.N.)** – Angela Walker – Peer Services Coordinator and Kathy Colson – Volunteer Coordinator presented the B.A.R.N. Budget for the 2025 year requesting the same \$20,000 funding as last year. Commissioner Baldacci moved to approve the request as presented. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.
- **Pine Tree Hospice** – Pine Tree Hospice Budget for the 2025 year is requesting \$1,750; an increase in funding of \$250. Commissioner Marshall moved to take this request under advisement. Commissioner Baldacci seconded the motion. Vote to approve 3-0.
- **Hirundo Wildlife Refuge** – Stephanie Larouche - Chair of the Board of Trustees presented the Hirundo Wildlife Refuge Budget for the 2025 year requesting \$15,000; an increase in funding of \$3,000. Commissioner Marshall moved to take this request under advisement. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0.
- **Together Place Peer Run Recovery Center** – Executive Director Amy Roeder presented the Together Place Peer Run Recovery Center budget for the 2025 year requesting \$15,000; an increase in funding of \$5,000. Commissioner Marshall moved to take this request under advisement. Commissioner Baldacci seconded the motion. Vote to approve 3-0.
- **Maine Discovery Museum** – Kate Dickerson presented the Maine Discovery Museum budget for the 2025 year requesting \$9,000; this is a first-time donation request. Commissioner Baldacci moved to take this request under advisement. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.
- Program Donation Expenditures – \$131,750 / \$31,250 or 31.09% increase vs. 2024

Department 35 – County Extension / 2025 Budget Presentation -

Theresa Tilton, Administrative Support Supervisor and Kerry Chasteen Executive Director of Extension Operations presented the 2025 Budget for Department 35 / County Extension. The overview of the first draft includes the following proposed request:

- Expenditures - \$ 100,360 / \$3,860 or 4% increase vs. 2024

Commissioner Marshall moved to approve the Department 35 /County Extension budget as presented. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0.

Department 30 – EMDC / 2025 Budget Presentation -

Lee Umphrey, President & CEO of EMDC presented the 2025 Budget for Department 30 / EMDC. The overview of the first draft includes the following proposed request:

- Expenditures - \$ 63,000 / same funding as last year
(*\$65,000 total request / \$63k from 2025 budget & \$2,000 from PILT funds*)

Commissioner Baldacci moved to approve the Department 30 / EMDC budget as presented. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

Department 36 – Penquis/ 2025 Budget Presentation -

Carin Sychterz – Associate Development Director presented the 2025 Budget for Department 36 / Penquis. The overview of the first draft includes the following proposed request:

- Expenditures - \$ 25,000 / no increase vs. 2024

Commissioner Marshall moved to approve the Department 36 / Penquis budget as presented. Commissioner Baldacci seconded the motion. Vote to approve passed 3-0.

Sheriff's Update -

Sheriff Morton brought forth his recommendation from the Vehicle RFP opening of September 17th. Sheriff is recommending 11 vehicles be purchased from Colonial Municipal Group @ \$53,786 per vehicle. A discussion took place on the bids received as the other two submissions did not have inventory on hand and could not guarantee inventory for 2025 purchases. Commissioner Marshall made a motion to approve the Colonial Municipal Group bid; Commissioner Baldacci seconded the motion & Vote to approve passed 3-0.

Department 13 – Civil Process/ 2025 Budget Presentation

Sheriff Morton presented the 2025 Budget for Department 13 / Civil Process. The overview of the first draft includes the following proposed requests:

- Expenditures – \$579,528 / \$37,534 or 6.93% increase vs. 2024
- Revenues - \$490,000 / (\$51,980) or (9.59%) decrease vs. 2024

Department 13 – Civil Process/ 2025 Budget Presentation (Cont'd)

After discussion, the expense line of "73-4500 / Motor Vehicles" was reduced by \$4,000 for a new total of \$575,528. Commissioner Baldacci moved to approve the updated expense and listed revenue amounts; Commissioner Marshall made the second & a vote to approve of 3-0.

Department 12 – Sheriff's Department / 2025 Budget Presentation

Sheriff Morton presented the 2025 Budget for Department 12 / Sheriff's Department. The overview of the first draft includes the following proposed requests:

- Expenditures – \$9,403,518 / \$1,271,989 or 15.64% increase vs. 2024
- Revenues - \$2,496,645 / \$49,460 or 2.02% increase vs. 2024

Following discussion, the expense line "74-0090 / Officer Buyout" was reduced by \$11,000 for a new total of \$9,392,518. Commissioner Baldacci moved to approve the updated expense amount; Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

Commissioner Baldacci moved to approve the revenues as presented. Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

Department 9 – Jail / 2025 Budget Presentation

Sheriff Morton presented the 2025 Budget for Department 9 / Jail. The overview of the first draft includes the following proposed requests:

- Jail Budget @ \$15,678,764 / \$624,619 or 4.15% increase over 2024
- In order to balance the Jail budget, a Transfer in Revenues of \$3,413,053
- Dept. 9 / Jail is not in the County budget; however, the following Dept. 21 / Jail CAP (see below) is part of the County budget and a Revenue for Dept. 9 / Jail

Commissioner Baldacci moved to take the Dept. 9 / Jail requests under advisement; Commissioner Marshall seconded the motion. Vote to approve passed 3-0.

Department 21 – Jail Cap / 2025 Budget Presentation

Sheriff Morton presented the 2025 Budget for Department 21 / Jail Cap. The overview of the first draft includes the following proposed request:

- Expenditures – \$8,594,059 / \$330,541 or 4% increase vs. 2024

A discussion took place of possibly increasing the CAP in order to address the Jail funding issue above regarding the Revenue / Transfer In. Commissioner Baldacci moved to take the Dept. 21 / Jail Cap requests under advisement; Commissioner Marshall seconded the motion & a vote to approve passed 3-0.

Sheriff's Update – Continued:

The following ARPA requests were reported from the Sheriff:

- **Dept. 9 - Jail / Corrections Request / Man Down System & Portable Radios @ \$250,000**
After discussion, Commissioner Baldacci moved to approve up to \$250,000 for the above request using ARPA funds; Commissioner Marshall seconded the motion & a vote to approve passed 3-0.
- **Dept. 12 – Sheriff Request / Mobile Radios & Repeaters @ \$142,403**
After discussion, Commissioner Baldacci moved to approve up to \$142,403 for the above request using ARPA funds; Commissioner Marshall seconded the motion & a vote to approve passed 3-0.
- **Dept. 12 – Sheriff Request / Portable Radios (11 – New Vehicles) @ \$43,870**
After discussion, Commissioner Baldacci moved to approve \$43,870 for the above request using ARPA funds; Commissioner Marshall seconded & a vote to approve passed 3-0.

Sheriff discussed a pilot project that his department just signed up for. Sheriff thinks that the DA's office victim advocates may be able to tap into this program as well.

Approval of Warrants-

Payroll Warrant	09.20.24 \$ 381,675.07	09.27.24 \$ 320,972.30
A/P General Fund	09.24.24 \$ 856,694.15	10.01.24 \$ 126,355.16
A/P PRCC Bond	09.24.24 \$ N/A	10.01.24 \$ N/A
A/P Unorg Terr	09.24.24 \$ 24,504.91	10.01.24 \$ N/A
A/P UT TIF	09.24.24 \$ 5,507.17	10.01.24 \$ N/A
A/P ARPA	09.24.24 \$ 138,502.01	10.01.24 \$ 122,037.90

Commissioner Baldacci made a motion to approve the warrants per Item M on the agenda. Commissioner Marshall seconded the motion. Vote to approve 3-0. Signed.

Payroll status changes signed for: Alycia Hallett, Jared Grinnell, Matthew Hobson, Jacob House, Jarek Ireland, Elijah Law, Ryan Robichaud, Jacie Levesque, Susan Veilleux and Jessica Luna.

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 11:37 AM under 1 M.R.S.A. § 405 (6) (C) Acquisition of Real Property. Commissioner Marshall seconded the motion. Vote to approve passed 3-0. Present were: Commissioners, Treasurer Mower, CA Adkins, Captain Boulter, Director Lavoie, & Deputy Director Fitzgerald. Session ended at 11:52 AM.

Action Taken – No action taken

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 11:52 AM under 1 M.R.S.A. § 405 (6) (D) Contract Matter. Commissioner Marshall seconded the motion. Vote to approve passed 3-0. Present were: Commissioners, Treasurer Mower, Administrator Adkins, Sheriff Morton & Captain Boulier. Session ended at 12:04 PM.

Action Taken – No action taken

Executive Session---Commissioner Baldacci made a motion to go into Executive Session at 12:04 PM under 1 M.R.S.A. § 405 (6) (D) Labor Negotiations. Commissioner Marshall seconded the motion. Vote to approve passed 3-0. Present were: Commissioners, Treasurer Mower, Administrator Adkins, Director Lavoie and Deputy Director Fitzgerald Session ended at 12:20 PM.

Action Taken –

Executive Session---Commissioner Marshall made a motion to go into Executive Session at 12:20 PM under 1 M.R.S.A. § 405 (6) (A) Personnel. Commissioner Cushing seconded the motion. Vote to approve passed 2-0. Present were: Commissioners, Treasurer Mower, & CA Adkins. Commissioner Baldacci left meeting at 12:20 PM. Session ended at 12:30 PM.

Action Taken – No action taken

Commissioner Marshall moved to adjourn the meeting at 12:30 PM with no further business on the agenda. Commissioner Cushing seconded the motion. Vote to approve passed 2-0.

Certified By:

Administrator, Scott Adkins

Andre E. Cushing, III, Chair

Peter K. Baldacci, Commissioner

David S. Marshall, Commissioner